How to register and connect your ORCID via NURO

This guide provides instructions on how to register for an ORCID and/or how to link your ORCID via the NURO publications system. Follow the instructions under the section that are relevant to you:

1. I don’t have an ORCID
2. I already have an ORCID
3. I don’t know if I have an ORCID

1. I don’t have an ORCID

You can register for an ORCID and link it to UON via NURO

1. Login to NURO http://nuro.newcastle.edu.au
2. From NURO Home tab > My Actions > click Add your ORCID

3. Click Register now (Personal Account is highlighted)
4. Complete the registration form and click Register

5. Click Connect to this account

Note: you can also register for an ORCID at orcid.org
2. I already have an ORCID

If you have previously registered for an ORCID all you need to do is configure your ORCID in NURO

1. Login to NURO http://nuro.newcastle.edu.au

2. Review any suggested ORCIDs. From the Home tab > Menu > Automatic Claiming > Do these identify you?

Click on the Yes, No or Ignore button beside each suggested identifier to tell NURO what it should do when it finds this identifier in a publication. If you are unsure whether an identifier is yours, click on the identifier's link to check the identifier's profile at its data source.

<table>
<thead>
<tr>
<th>Button</th>
<th>Option</th>
<th>When to use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Auto claim publications</td>
<td>Choose this if an identifier definitely, always identifies you, and you want to claim all publications that contain it.</td>
</tr>
<tr>
<td></td>
<td>Auto suggest publications</td>
<td>Choose this if an identifier sometimes identifies you, or when it always identifies you but you want to manually select which publications to claim.</td>
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<tr>
<td>No or Ignore</td>
<td>Auto reject publications</td>
<td>Choose this if an identifier never identifies you; this option is useful if you are erroneously offered IDs belonging to other people with similar names, or IDs belonging to frequent collaborators.</td>
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<tr>
<td></td>
<td>Ignore this ID</td>
<td>Choose this if you want NURO to take no action when it finds the identifier in a publication. You may still be offered the publication if it matches your name-based search settings.</td>
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Note: you can access the 'Auto reject' and 'Ignore' options by clicking either the 'No' or 'Ignore' button. The difference between the two buttons is which option is offered as the default.

3. If there are no suggested ORCIDs listed, scroll down to Add External Profiles > click Add ORCID
4. Sign in with the email address you used to register for an ORCID and the password you created.

Success! You will see a message confirming the connection with your ORCID has been established.

3. I don’t know if I have an ORCID

You can check to see if you have already registered for an ORCID by going to the ORCID website

1. Go to orcid.org
2. Type your name into the search box to locate an existing ORCID record
3. If you do have an ORCID ID, follow the steps in section 2. If you don’t have an ORCID ID, follow the steps in section 1.